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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 1 August 1955

FROM : Chief, Plans and Policy Staff

SUBJECT: Weekly Summary Report - 19-26 July

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Studies in Intelligence

Material for the first edition of Studies in Intelligence which includes an introduction by the Director of Training, the Sherman Kent article, subject, "The Need for an Intelligence Literature" and an article by the editors, subject, "The Current Program for an Intelligence Literature," has been processed through ISB to the printers for publication. Initial distribution will be made within the Agency to branch chief level. Additional copies will be sent to Mr. [REDACTED] for subsequent distribution.

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CSPB Support Committee

Contributions were made by OTR to a proposed revision of the format for the Country Appendix to the General Plan - Cold War and to Annex C to the General Plan. The OTR recommendation revising the introduction to the format paper was accepted. The principles implicit in the OTR recommended redraft of Section 3 to the format were incorporated in the final draft accepted by the Committee but the wording was different. The OTR version of Annex C was delivered to the Chairman with the protest that Annex C under its present concept is a document of doubtful value in view of the amendments accepted for Section 3 of the format for the Country Appendices.

Budget Narratives

Budget narratives were revised, completed, and delivered to the Budget and Fiscal Officer for inclusion in the OTR budget statement.

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### Glossary

Work has been initiated to correlate the comments received throughout the Agency on various terms which will be revised and included in the second edition of the Glossary on Intelligence Terminology.

### Newsletter

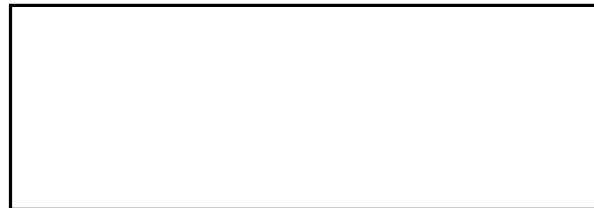
At General Cabell's request, the field version draft of the newsletter was revised for presentation by him at the Director's Meeting on 29 July.

### DD/S Training Liaison Officers Meeting

At his request, the Deputy Director of Personnel for Plans and Coordination was invited to attend the TLO's meeting. He attended his first meeting on 27 July at which [ ] requested requirements for amendments and changes to the proposed Headquarters Administrative Procedures Course. 25X1A

### Space Requirements

The Staff is undertaking a study to present the strongest possible case justifying space requirements for an Agency briefing center that will provide for permanent exhibition of the OTR intelligence products exhibit and space to support all Agency component and OTR briefing, orientation, and instructional activities.



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